

# **Department of Hawaiian Home Lands**

P.O. Box 1879 Honolulu, HI 96805 http://dhhl.hawaii.gov

## \*\*<u>NONPROFIT TRAINING</u>\*\* Board Alive! Best Practices for Nonprofit Board Governance

Effective board governance is critical to ensuring that a nonprofit organization delivers on its mission, manages its resources effectively, and maintains its reputation. This half-day workshop provides board members with tools to help them become more engaged and informed and to fully understand the commitment of serving on a nonprofit board. Topics covered are:

- The Nonprofit Sector Context
- Essential Board Functions
- Core Legal & Financial Responsibilities of the Board and Risk Management Strategies
- Dynamic Teamwork: The Board/Staff Relationship
- How to Build a Strong Board
- Creating Organizational Quality (Board Self-Assessment and Strategic Planning)
- Resources for Boards and Organizations

Trainer: Jennifer Creed, Hawai'i Alliance for Nonprofit Organizations (HANO)

### <u>WHEN</u>

Saturday, March 21, 2015 Check-in starts at 11:30 AM Workshop time: 12 noon – 4:00 PM

#### <u>WHERE</u> Pahala Community Center 96-1149 Kamani Street Pahala, HI 96777

This workshop is open to the following:

- Homestead community associations and other beneficiary organizations
- Homestead community residents
- Other nonprofits sponsored by a beneficiary organization

\*Beneficiary organizations are encouraged to bring community partners that serve native Hawaiians

Note: priority given to homestead community associations and other beneficiary organizations

To register:

- Please complete registration form. <u>Registration deadline: 4:00 PM on Friday, March 13, 2015</u>
- Registration is on a first come, first serve basis. Seating is limited to 30 participants.
- This training is provided at no cost to beneficiaries. Note that refreshments will not be provided at any training sessions. You are welcome to bring your own refreshments.

For questions, please contact Ms. Gigi Cairel at (808) 620-9461 or by email Gigi.O.Cairel@hawaii.gov For more information and to download the registration form visit: http://dhhl.hawaii.gov **Department of Hawaiian Home Lands** 



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Saturday, March 21, 2015 – Pahala Community Center 11:30 AM Check in - 12:00 noon - 4:00 PM Workshop

Registration Deadline: 4:00 PM, Friday, March 13, 2015 Register Early! Seating limited to first 30 participants

Please type or PRINT clearly

| Name: | Board position, |  |
|-------|-----------------|--|
|       | if applicable   |  |

| Town Zip Code |  |
|---------------|--|

| Phone: | Alternate phone: |  |
|--------|------------------|--|
|--------|------------------|--|

| Email address: |  |
|----------------|--|

| Homestead community or |  |
|------------------------|--|
| organization:          |  |

Check all that apply:

- I am a beneficiary of the Hawaiian Home Lands Trust
- I am representing an organization whose mission and purpose is to serve native Hawaiians

For the community or organization that I am representing (check all that apply):

- I am a board member \_\_\_\_\_ I am a paid staff member \_\_\_\_\_ I am a community volunteer
- I am a homestead lessee, resident, or applicant

Send completed registration form to:

- By mail: DHHL, Attention: Gigi Cairel, PO Box 1879, Honolulu HI 96805 •
- Drop off in-person: DHHL, Attention: Gigi Cairel, 91-5420 Kapolei Parkway, Kapolei HI 96707
- By email: Gigi.O.Cairel@hawaii.gov By fax: (808) 620-9559 •